

COVID-19 Safety Plan Bowmanville Tennis Club

Club details

Name: Bowmanville Tennis Club

Revision date: April 5, 2021

Date completed: April 5, 2021

Developed by: John Morris

Contact: bowmanvilletc@gmail.com

Others consulted: Club Executive

Date distributed: April 6, 2021

1. Ensuring our members know how and can keep themselves safe from exposure to COVID-19.

Actions:

- If anyone develops symptoms of COVID-19 while at the club, the person should isolate until they can return home and should communicate to the Club, in case of the need for contact tracing
- implement procedures for reporting the illness and isolating the person until they can return home.
- It is not permitted for anyone to enter the facility if individuals have symptoms of COVID-19. Please refer to the signage at the entrance to the courts.
- Ensure our procedures are up to date by a daily review of Ministry of Health Guidance
- Ensure Covid-19 Guidelines are posted at the courts: posted on the BTC Website (<https://bowmanvilletennisclub.com>): emailed to our Membership
- Ensure daily referrals to the Ministry of Health and Ontario Tennis Association Covid-19 Guidance

2. How to Screen for COVID-19.

Actions:

- Will communicate to members that they **must** self screen before coming to the courts using the Ontario Government Customer Screening Site <https://covid-19.ontario.ca/screening/customer/>
- A list of the screen questions will be available at the courts
- Members **must** book their court time through the Squashnut Booking System <http://www.squashnut.com/index.asp>
- Members who bring guests to the courts **must list** their guest(s) on the Squashnut Booking System <http://www.squashnut.com/index.asp>
- It is not permitted for anyone to enter the courts if they have symptoms of COVID-19. Refer to signage at the entrance to the courts.

3. Controlling the risk of transmission at our courts.

Actions:

- Members are expected to self screen before coming to the courts
- Members are expected to have hand washed and hand sanitized before coming onto the courts and to hand sanitize frequently during their matches
- Members are expected to sanitize the lock and gate when first entering the courts (if opening the gate) and when last leaving the courts (if closing the gate)
- Members are expected to maintain social distancing 2M
- Members should not congregate outside the playing area
- Members should sanitize the benches and any other surfaces they touch
- Members should avoid fist pumps, high fives, handshakes, etc
- Refer to signage at the entrance to the courts.

4. What if there is a potential case, or suspected exposure to, COVID-19 at our courts?

Actions:

- Member bookings must be done through our online booking system
- If a member tests positive or there is a potential case, or if there is a suspected case the member should contact his/her playing partners to inform them of the situation
- If necessary the Club should be informed so the Squashnut information can be utilized for contact tracing if required
- If anyone shows symptoms while at the club, they should return home and self-isolate immediately.
- If the person is very ill, call 911 and let the operator know that they may have COVID-19.
- Contact Durham Region Public Health unit for guidance on what to do if someone develops symptoms at our club
- To support contact tracing, have a system in place so you can provide information about which people had close interactions with an affected member at the club. This could include information such as:
 - dates and times of interactions
 - approximate length and frequency of interactions
 - full names
 - contact telephone numbers
 - Addresses
- Durham Region Public Health may require that:
 - other players who were exposed are notified and sent home to self-isolate, self-monitor and report any possible COVID-19 symptoms
 - the club be shut down while the affected area and equipment are disinfected
 - other public health measures are implemented
- Disinfect surfaces that may have been touched by the ill person as soon as possible.

5. Managing new risks caused by changes to the way we operate the courts.

Actions:

- The BTC will update its Covid-19 guidance as needed and as evolving situations dictate

6. How we are making sure the plan is working.

Actions:

- The BTC will conduct a weekly (at a minimum) review of the status of COVID-19 at the Bowmanville Tennis Club
- The Club Secretary (in consultation with the Executive) will be responsible for updating the “Plan” and communicating any changes to the Membership via email and posting it to the website

COVID-19 safety plan – Snapshot

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Contact Person: John Morris bowmanvilletc@gmail.com

Measures we are taking

How we are ensuring members know how to keep themselves safe from exposure to COVID-19

- Ensure our procedures are up to date by a daily review of Ministry of Health Guidance
- Ensure Covid-19 Guidelines are posted at the courts: posted on the BTC Website (<https://bowmanvilletennisclub.com>) : emailed to our Membership
- Ensure timely updates from the Ministry of Health and Ontario Tennis Association Covid-19 Guidance
- If anyone develops symptoms of COVID-19 while at the club, the person should isolate until they can return home and should communicate to the Club, in case of the need for contact tracing
- It is not permitted for anyone to enter the facility if they have symptoms of COVID-19. Please refer to the signage at the entrance to the courts.

How we are screening for COVID-19

- Will communicate to members that they must self screen before coming to the courts using the Ontario Government Customer Screening Site <https://covid-19.ontario.ca/screening/customer/>
- A list of the screen questions will be available at the courts
- Members must book their and their guest's court times through the Squashnut Booking System <http://www.squashnut.com/index.asp>

How we are controlling the risk of transmission at the courts

- Members must self screen before coming to the courts
- Members are expected to have hand washed and hand sanitized before coming into the courts and to hand sanitize frequently during their matches
- Members are expected to sanitize the lock and gate when first entering the courts (if opening the gate) and when last leaving the courts (if closing the gate)
- Members are expected to maintain social distancing 2M
- Members should not congregate outside the playing area
- Members should sanitize the benches and any other surfaces they touch
- Members should avoid fist pumps, high fives, handshakes, etc
- Refer to signage at the entrance to the courts.

What we will do if there is a potential case, or suspected exposure to, COVID-19 at our courts

- Member bookings are via our online booking system
- If a member tests positive or there is a potential case, or if there is a suspected case the member should contact his/her playing partners to inform them of the situation
- If necessary the Club should be informed so the Squashnut information can be utilized for contact tracing if required
- If necessary Durham Region Public will be informed for contact tracing

How we are managing any new risks caused by the changes made to the way we operate our club

- The BTC will update its Covid-19 guidance as needed and as evolving situations dictate

How we are making sure our plan is working

- The BTC will closely monitor the status of COVID-19 at the Bowmanville Tennis Club
- The Club Secretary (in consultation with the Executive) will be responsible for updating the “Plan” and communicating any changes to the Membership via email and posting it to the website and at the courts.